

**New Earswick Parish Council  
Finance Committee Minutes  
9 March 2022 10.00 hours**

**Attending Councillors:** Carol Runciman (Chairman) (CR)  
Christine Durrant (CD)  
Sue Glenton (SG)  
Roy Love (RL)  
Audrey Steel (AS)

**Clerk/Minute Taker:** Sally Bruckshaw (SB)

FC22.03.01 **Notices of the Meeting, receipt of apologies and approving reasons for absence**

The notices of the meeting had been posted on the Parish notice board and web site.

FC22.03.02 **To receive declarations of interest on any items on the agenda**

None.

FC22.03.03 **To approve the minutes of the meeting held on 5 January, 2022**

The minutes of the meeting held on 5 January, 2022 were approved as a correct record and signed by the Chairman.

FC22.03.04 **To decide how to advise the full Council regarding any grant applications that have been submitted**

A Joseph Rowntree Housing Trust (Folk Hall) – The Big Jubilee Lunch – A grant of £2060 had been requested. Deferred to the April full Council meeting as further details on the costs were required.

B New Earswick Nature Reserve – An application for £780 towards tree pruning required for safety reasons had been made. A grant of £500 was to be recommended.

C All Saints and St Andrew's Church – A follow up application for £4725 had been received for three specific items. A grant of £950 towards uniforms for the Youth Band was to be recommended.

FC22.03.05 **To review the Council's Grant Application and Financial Agreement forms**

The grant application form was to be amended to require a copy of the most recent audited accounts to be submitted.

FC22.03.06 **Confirmation of the external assets check and to approve the updated Assets Register**

A check on the external assets had been carried out (SG & SB) on 12 January, 2022. The paintwork on the Rowan Avenue bus shelter and the notice board required attention. SB to

try to obtain quotations for this to be carried out. The assets register had been amended to include the latest insurance and purchase prices of the new bus shelter and replacement benches.

FC22.03.07 **Notification of the Section 137 figure for the financial year 2022-23**

The Section 137 figure for the 2022-23 financial year had been notified as £8.82 - £17772.30 based on 2015 residents.

FC22.03.08 **To review the Council's Financial Risk Assessment**

It was agreed that the delegated responsibility should remain in place owing to the ongoing external circumstances.

FC22.03.09 **To review the effectiveness of the Council's Internal Financial Controls including the internal audit arrangements for the financial year 2021-22**

No changes were required to the Internal Financial Controls. Members again noted the external audit comments made on the 2020-21 audit return. No matters of concern had been raised. The internal audit had been set for 26 April with Yorkshire Internal Audit Services.

FC22.03.10 **To update Members on proposed changes to office accommodation**

Members were briefed on the changes to office accommodation that were being proposed by JRHT. The existing lease had been agreed to September 2023.

FC22.03.11 **To consider the salary and conditions of service of the Clerk/Responsible Financial Officer**

No changes to the conditions of service of the Clerk were to be made the present time. Members were notified that the national pay agreement for the year 2021-22 had been agreed at 1.75% this was to be backdated to April 2021.

FC22.03.12 **To agree the date and time of the next meeting**

The next meeting was to be held at 10.30 hours on Friday, 17 June, 2022.

The meeting closed at 11.15 hours.

Signed \_\_\_\_\_ Chairman \_\_\_\_\_